

REQUEST TO SPEAK TO A COMMITTEE OF COUNCIL

If your request is for a specific committee meeting, this form must be received by NOON the day before the scheduled committee meeting. Requests for Monday meetings must be received by Noon the Friday before the meeting. Requests for meetings scheduled for the day after a statutory holiday must be received the last business day by Noon.

Committee Requested

- | | |
|--|---|
| <input type="checkbox"/> Audit, Finance and Administration | <input type="checkbox"/> General Issues |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Emergency & Community Services | <input type="checkbox"/> Public Works |
| <input type="checkbox"/> Advisory/Sub-Committee (enter name) _____ | |

Requestor Information

Name: _____

Name of Organization: _____

Do you or your organization represent a lobbyist (voluntary) Yes No

Contact Number: _____

Email Address: _____

Mailing Address: _____

Reason(s) for delegation request: _____

Will you be submitting a formal presentation? Yes No

Requests to speak to Council are forwarded to the Committee for consideration. Once considered by Committee, and approved, you will be notified of the date for your presentation.

This form is not for the purpose of presenting unsolicited proposals by Vendors to Committee. Such proposals are subject to a competitive process as required by the City's Purchasing Policy.

Personal information collected on this form is authorized under Section 5.10(2) of the City's Procedural By-law No. 10-053 for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before a Committee and will be published with the Committee Agenda. The Voluntary Lobbyist Registry is a public document and will be available for viewing in the City Clerk's office. The Procedural By-law is a requirement of Section 238(2) of the Municipal Act. Questions about its collection can be directed to the Manager, Legislative Services / Deputy Clerk, 71 Main St. W., Hamilton, ON L8P 4Y5, 905 546-2424 ext. 4304.